

NURSING APPLICATION CHECKLIST



Before submitting your Nursing Program Application, please be sure **ALL** the documentation listed below is included. Application period is **January 1 – March 1** (or until the cohort is filled) for admission beginning in the fall 2023.

- If you are not currently a West Shore Community College student, submit an admission application to West Shore Community College available online @ <https://my.westshore.edu/ICS/Admissions/1>. Must complete the college application before completing other items, so start this process early.
- Eligibility for ENG 111 as evidenced by
 - English Comp I with a C (2.0) or better or equivalent transfer credit;
 - Appropriate placement test scores within the last five (5) years.
- Submit **ANY and ALL** OFFICIAL high school and college transcript(s) to Student Services (note: official WSCC transcript is not needed) Address: West Shore Community College 3000 N. Stiles Road, Scottville, MI 49454.
- GPA calculation sheet required with a WSCC advisor's signature if more than one college was attended. Calculation sheet available from an advisor.
- Must have a minimum overall **GPA of a 2.5** or better in coursework prior to making application.

THEN

- Submit the **2023 Nursing Application Form**, and all necessary documentation, to Student Services, OR submit the new online nursing application (westshore.edu > Admissions > Healthcare Occupations Information).
- Take the **Medication Dosage Calculation Test**: Must score at least a 90% (three tries/application year allowed). Letter of proof of passage must be submitted with your application. Success letters can be picked up at the Testing Center. The Dosage Calculation Test is good for two application periods. We offer a Dosage Calculation review online, through Canvas, and it is **free of charge**. If interested in the online Canvas module, please contact Wanell Cabot (231) 843-5818, wkcabot@westshore.edu for details. We also offer tutoring in the Tutoring Center (231-843-5546). To schedule your Medical Math Test, please contact the Learning and Testing Center at: 231.843.5528. If you have accommodations already on file with WSCC, mention that when you make appointment with the Testing Center, otherwise register with Student Access and Resources; and allow several weeks for processing. You are allowed three chances per year to achieve your 90% score.
- Take the **Kaplan Admission Test**. Cost = \$50. Attach proof of completed Kaplan Admission Test score. Must score a 60% or higher. May take the test only once every application period. To schedule your Kaplan Admission test, please contact the Learning and Testing Center at: 231.843.5528 or email: testingcenter@westshore.edu. **Picture ID must be presented at time of test**. Study materials are available online or in the WSCC library.
- Attach, if pertinent, verification of direct patient care (employment) within the past 3 years. For example, a letter from an employer on agency letterhead indicating employment dates and job responsibilities.
- Attach, if pertinent, a letter of recommendation from the Director of Nursing of your previous Nursing program, indicating that you have not been dismissed from the program for academic or disciplinary reasons and would be accepted back, not including academic grades/unsuccessful attempts at Nursing courses.
- Please Note: The total points for entrance into the Nursing Program changes each year. Students accepted into the Nursing Program usually average a point range from 30 and above. Achieving this score does not guarantee admission into the Nursing Program but does act as a guide for those applying.

***If submitting hard copy to Student Services, Student Services will only accept completed packets.** If any of the above items are missing, the application may be considered incomplete and will not be considered for acceptance.