

West Shore Community College
3000 N. Stiles Rd., Scottville, MI 49454
Board of Trustees Meeting
MBT Room
Monday, July 18, 2022
4:00 p.m.

The July 18, 2022, Board of Trustees Meeting was called to order at 4:00 p.m. by Mrs. Sherry Wyman, Chair. Mrs. Wyman welcomed everyone.

**Call to Order
and Roll Call**

Board Members Present: Mr. James Barker, Mrs. Lyndsay Earl, Dr. Anthony Fabaz, Mr. Tom Kaminski, and Mr. Richard Wilson (4:05 p.m.), and Sherry Wyman, Chair

Board Members Absent: Mr. Randy Tomaszewski

Others Present: Conny Bax, Debbie Campbell, Justin Cooper (Ludington Daily News), Candace Henry-Schroder, Annie Jacobson, Wade James, Darby Johnson, Mark Kinney, Jennifer Lundberg Anders, Erwin Selimos, Patti Skinner, Lisa Stankowski, Scott Ward, and Crystal Young

Mrs. Sherry Wyman, Chair, stated Mr. James Barker has submitted his resignation to the Board of Trustees as of July 31, 2022. With that said, Mrs. Wyman, recited a Resolution for Mr. Barker honoring and thanking him for his dedicated service to the Board of Trustees.

**Resolution for
James Barker**

The meeting minutes of the June 20, 2022, Budget Hearing were provided to the Board, prior to the meeting.

**Approval of
Budget Hearing
Meeting Minutes**

MOTION: A motion was made by Mr. Tom Kaminski and seconded by Dr. Anthony Fabaz to approve the June 20, 2022, Budget Hearing Meeting Minutes. Motion Carried.

The meeting minutes of the June 20, 2022, Board Meeting were provided to the Board, prior to the meeting.

**Approval of
Regular
Meeting
Minutes**

MOTION: A motion was made by Mr. Richard Wilson and seconded by Dr. Anthony Fabaz to approve the June 20, 2022, Board Meeting Minutes. Motion Carried.

The agenda of the July 18, 2022, Board of Trustees meeting was provided to the Board, prior to the meeting.

**Approval of
Board Agenda**

MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Richard Wilson to approve the July 18, 2022, Board of Trustees meeting agenda. Motion Carried.

President Ward provided the Board with information regarding the community college budget in Lansing. West Shore Community College received a 4.8% increase, which is less than originally anticipated. He presented information regarding the grant MCCA received to prepare for the offering of the Bachelors in Nursing at community colleges.

Michigan Community College Association Report

Crystal provided the calendar of events. She stated the College is hosting an on-site student orientation and currently 100 students are signed up. She stated this Saturday; the Muddy Fox Trot will be held. There are 250 individuals signed up, which is a record enrollment. Also, there are 200 students signed up for College for Kids, but we anticipate the number increasing.

West Shore Report

Vice President of Academic and Student Services, Dr. Mark Kinney, presented a PowerPoint on the accomplishments of the Strategic Plan and plans for moving forward.

Academic Report

Dr. Darby Johnsen presented a PowerPoint presentation regarding the success of the embedded tutor program last year, which was awarded by an internal grant to assist with gateway courses such as english and math. Based on the success of the embedded tutor last academic year, there is definitely a need for additional funds for tutors for the gateway courses for the success of our students.

Dr. Mark Kinney presented the summer graduation list of 14 students who have completed their studies and are presented for the Board's approval.

Summer Graduate List

MOTION: A motion was made by Mrs. Lyndsay Earl and seconded by Mr. Richard Wilson to approve the summer 2022 graduate list as distributed and any additional late applications who meet graduation requirements. Motion Carried.

Mrs. Sherry Wyman, Chair, invited the public to address the Board of Trustees. There were no public comments.

Public Comments

President Ward presented the Quarterly Investment Report for June 30, 2022. No action is needed by the Board. The Quarterly Investment Report was favorably reviewed by the Board Administrative Committee at their meeting held on July 13, 2022.

Quarterly Investment Report

Mrs. Sherry Wyman along with President Ward presented the June 2022 Financial Statement of General Fund Expenditures of \$888,452 and Auxilliary Fund Expenditures of \$49,911 for the Board's review and approval. The June financials were favorably reviewed by the Board Administrative Committee at their meeting held on July 13, 2022.

June Financial Report

MOTION: A motion was made by Mr. Tom Kaminski and seconded by Mr. Richard Wilson to approve the June General Fund Expenditures of \$888,452 and Auxiliary Fund Expenditures of \$49,911. Motion Carried.

President Ward presented the budget modifications as explained and highlighted in the memorandum included in the board packet. The budget modifications of FY21-22 General Fund and FY21-22 Auxiliary Fund Budgets were favorably reviewed by the Board Administrative Committee at their meeting held on July 13, 2022.

**Recommendation
of Budget
Amendment**

MOTION: A motion was made by Mr. Tom Kaminski and seconded by Mr. Richard Wilson to approve the budget modifications to the FY21-22 General Fund and FY21-22 Auxiliary Fund Budgets. Motion Carried.

Mr. Wilson presented the second and final reading of Board Policy 4005 – *Military Leave of Absence*. Last month, the Board of Trustees approved the first reading of Board Policy 4005 – *Military Leave of Absence*, Division IV: Student Services. Also, the Board Policy and Personnel Committee favorably reviewed Board Policy 4005 – *Military Leave of Absence* at their meeting held on June 16, 2022.

**Second Reading
of Board Policy
4005 – Military
Leave of Absence**

MOTION: A motion was made by Mr. Richard Wilson and seconded by Dr. Anthony Fabaz to approve the second and final reading of Board Policy 4005 – *Military Leave of Absence*, Division, IV: Student Services. Motion Carried.

President Ward requested a Closed Session for the purpose of his evaluation at 4:58 p.m.

**Closed Session
for the Purpose
of Evaluating
President Ward**

MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Richard Wilson to go into Closed Session for the purpose of evaluating the President. Motion Carried.

At 5:24 p.m. the Board of Trustees returned to Open Session.

The Board of Trustees conducted its annual evaluation of President Scott Ward on Monday, July 18, 2022. The Board evaluated President Ward's Leadership, Integrity, Teaching and Learning, as well as use of college resources and found President Ward has met, and often exceeded, the Board's expectations.

**Action on
President
Ward's
Evaluation**

During the continued response to the worldwide pandemic and the reengagement of local, state and national leadership in education, collaboration and economic development as they all relate to the pursuit of WSCC's vision to assure Student Success, Serve our Community, and Pursue Greatness, President Ward continually and proactively lives the Mission of the College. President Ward has earned the attention and respect of peers and other leaders for creative and proactive leadership of West Shore Community College and many other organizations in which he participates as the

president of this institution. The Board of Trustees commends President Scott Ward for his leadership and development of West Shore Community College. We look forward to his continued tenure.

The Board thanked President Ward for his leadership and those that presented at today's meeting.

**Board Member
Comments**

There being no more business before the Board of Trustees, the meeting adjourned at 5:27 p.m.

Adjournment

Respectfully submitted,
Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski
Approved: _____

Resolution

- WHEREAS, Mr. James Barker has been a member of the West Shore Community College Board of Trustees since December 21, 2015; and*
- WHEREAS, Mr. James Barker will retire from the Board on July 31, 2022; and*
- WHEREAS, Mr. James Barker is an alumnus of the Nursing Program at West Shore Community College; and*
- WHEREAS, Mr. James Barker is the first alumni to serve on the West Shore Community College Board of Trustees; and*
- WHEREAS Mr. James Barker has been an outstanding professional in the healthcare field as the President & CEO of Munson Healthcare, South Region, and has used his expertise to benefit West Shore Community College; and*
- WHEREAS, Mr. James Barker has dedicated many hours to West Shore Community College serving on the Board Administrative Committee and the Board Policy and Personnel Committee and has provided leadership to two of West Shore Community College's Presidents; and*
- WHEREAS, Mr. James Barker has consistently placed the needs of students and the community at the forefront and has consistently been a person of the highest integrity; and*
- WHEREAS, Mr. James Barker will be missed by his fellow Board members, the faculty, and the staff at West Shore Community College; and*
- WHEREAS, Mr. James Barker is a dedicated husband, father, and grandfather who continues to serve his family and his community.*

NOW THEREFORE, BE IT RESOLVED that the West Shore Community College Board of Trustees does hereby express appreciation to Mr. James Barker for the years of dedication and highly competent service, for the commitment to students and the public; and be it further resolved that the Board does hereby express its best wishes for a happy and healthy retirement for Mr. James Barker.

BE IT FURTHER RESOLVED that a copy of this resolution is presented to Mr. James Barker on behalf of the trustees, administration, faculty, staff and students of West Shore Community College on this 18th day of July in the year of our Lord, Two Thousand Twenty-Two, and that a copy be permanently inserted into the meeting minutes.

Attested to by:

Mr. Scott Ward, President
West Shore Community College

Mrs. Sherry Wyman, Chair
West Shore Community College