

**West Shore Community College  
Special Board of Trustees Meeting &  
Certification of the Property Tax Levy Meeting  
John M. Eaton Board Room  
3000 N. Stiles Rd.  
Monday, June 6, 2022  
Scottville, MI 49454  
5:00 p.m.**

The June 6, 2022, Special Board of Trustees Meeting and the Certification of the Property Tax Levy Meeting was called to order at 5:07 p.m. by Mrs. Sherry Wyman, Board Chair. Mrs. Wyman welcomed everyone.

**Call to Order  
and Roll Call**

**Board Members Present:** Mr. James Barker, Mrs. Lyndsay Earl, Dr. Anthony Fabaz, Mr. Tom Kaminski, Mr. Randy Tomaszewski, Mr. Richard Wilson, and Mrs. Sherry Wyman, Chair

**Others Present:** Joanne Arnold, Conny Bax, Debbie Campbell, Justin Cooper (Ludington Daily News), Mike Nagle, Katie Stewart, and Scott Ward

The minutes of the May 16, 2022, Board of Trustees Meeting were distributed to the members of the Board prior to the meeting.

**Approval of  
May 16  
Board of Trustees  
Meeting Minutes**

**MOTION:** A motion was made by Mr. Richard Wilson and seconded by Dr. Anthony Fabaz to approve the May 16, 2022, Board of Trustees Meeting Minutes, as amended, to include individuals invited into Closed Session. Motion Carried.

The minutes of the May 16, 2022, Closed Session meeting were distributed to the members of the Board.

**MOTION:** A motion was made by Mr. Richard Wilson and seconded by Dr. Anthony Fabaz to approve the May 16, 2022, Board of Trustees Closed Session Meeting Minutes as amended to correct a typographical error. Motion Carried.

The agenda of the May 16, 2022, Special Board of Trustees Meeting and the Certification of the 2022 Property Tax Levy Meeting was provided to the members of the Board, prior to the meeting.

**Approval of  
Board of  
Trustees  
Agenda**

**MOTION:** A motion was made by Mr. Randy Tomaszewski and seconded by Dr. Anthony Fabaz to approve the Special Board of Trustees Meeting and the Certification of the 2022 Property Tax Levy Meeting Agenda. Motion Carried.

Board Chair Sherry Wyman invited anyone from the public to address the Board of Trustees. There were no public comments.

**Public  
Comments**

President Ward presented the Truth in Taxation Resolution. He stated the College will experience a Headlee rollback for 2022, which will permanently reduce each of the voter approved millage rates. In addition to previous Headlee rollbacks, the collective voter approved rate of 3.199 mills for all three millages will now be a maximum of 3.0806. In addition to a Headlee rollback, the College is facing a “Truth in Taxation” reduction. The effect of the “Truth in Taxation” reduction in 2022 is a revenue loss of \$347,640. He stated last year, the College had a “Truth in Taxation” reduction, and the Board of Trustees chose to accept it. Due to the size of this year’s reduction President Ward is recommending the Board of Trustees to take action to collect the full allowable millage rate. By law, the College may levy the full allowable millage rate of 3.0806 if the Board takes certain actions. To levy the full amount, the Board must approve a resolution proposing the additional millage rate and setting a public hearing date, provide notice of the public hearing, and hold such meeting. These actions have all been completed. The final action is approval of a resolution levying the additional millage rate. The proposed resolution is attached.

**Truth in  
Taxation  
Resolution**

President Ward recommended the Board of Trustees to approve the attached resolution. The Truth in Taxation Public Hearing was held today, June 6, at 4:45 p.m. The Board of Trustees should take into consideration the results of the public hearing when considering this resolution. The resolution was favorably reviewed by the Board Administrative Committee at their meeting held on June 1, 2022.

**MOTION: A motion was made by Mr. Richard Wilson and seconded by Mr. Randy Tomaszewski to adopt the attached resolution to levy an additional millage rate 0.0981 mills for 2022. Motion Carried.**

President Ward presented the Resolution to Certify the 2022 Tax Levy. He stated a resolution must be passed every year to give the College the authority to assess the property tax levy. The Resolution proposes to levy the maximum allowable millage rate of 2.116 mills for operations and .97 mills for capital improvements. The total millage levy of 3.0806 is the new maximum allowable millage rate due to a Headlee Amendment Rollback. The rollback is a permanent adjustment. The maximum allowable millage rate was 3.0907 mills prior to the current rollback. In addition to the Headlee Amendment rollback, there is the Truth in Taxation rollback for 2022. 1982 P.A. 5, “Truth in Taxation” requires a Public Hearing to levy the maximum allowable millage rate. The current maximum allowable millage rate of 3.0806 is the total of the voter approved rates less Headlee adjustments. President Ward stated in 2021, the College had a Truth in Taxation rollback, and the Board chose not to have a public hearing to enable levying the maximum allowable millage rate. This year, due to the combination of a Headlee rollback and a Truth in Taxation rollback, President Ward recommends the Board collect the maximum allowable millage rate. The Truth in Taxation Hearing held earlier today at 4:45 p.m. has met the legal obligation to allow the Board to levy the maximum allowable millage rate. The Board Administrative Committee favorably reviewed the recommendation at their meeting held on June 1, 2022.

**Resolution to  
Certify 2022  
Tax Levy**

**MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Richard Wilson to approve the attached resolution to certify the 2022 property tax levy. Motion Carried.**

President Ward presented the donation of the original Leslie Laskey prints from Robert and Marion Rorich of Manistee, Michigan. The portfolio project entitled *Relics*, was created circa 2005, by Leslie Laskey in one edition of twelve prints. The remaining sets are held by the Columbia Foundation in St. Louis, Missouri. The set presented to the College for permanent collection is the fifth edition of the twelve. Leslie Laskey, a teacher, painter and poet was born in Eastlake, Michigan in 1921. He became an architect and later a professor at Washington, University, St. Louis, Missouri. Leslie Laskey passed away in July of 2021, three weeks before his 100<sup>th</sup> birthday. Per Board Policy 6034 – *Acceptance of Donations*, property may be accepted by the President, subject to confirmation by the Board. President Ward stated the board’s acceptance of the original prints by Leslie Laskey from Robert and Marion Rorich of Manistee, Michigan is hereby recommended.

**Donation**

**MOTION: A motion was made by Mr. Richard Wilson and seconded by Dr. Anthony Fabaz to accept the original Leslie Laskey prints from Robert and Marion Rorich of Manistee, Michigan. Motion Carried.**

President Ward presented the new compensation model. He stated in November of 2020, the Board approved a contract with MGT Consulting Group to conduct a Compensation and Classification Study. He stated the study was presented to the Board in January of 2022. The study was analyzed and the best way to utilize it to create a compensation model to fit the needs of the College. To implement a new model, adjustments were made. The new compensation model has been incorporated in the ESP bargaining agreement, administration contract recommendations, and into the FY23 budget. The model has been projected out into FY24 and FY25. In both the ESP bargaining agreement and the recommendation for administrative contracts, the model is recommended to be implemented over an additional two-year period. President Ward stated he is pleased to recommend the new compensation model. The recommendation was favorably reviewed by the Administrative Committee at their meeting held on June 1, 2022.

**New Compensation Model Adoption**

**MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mrs. Lyndsay Earl to adopt the new compensation model for Education Support Personnel and Administrators to be partially implemented in FY23 and fully implemented in FY24. Motion Carried.**

President Ward presented the Educational Support Personnel (ESP) Bargaining Agreement. The agreement with the changes was included in the packet. The College bargaining team reached a tentative agreement with ESP. The parties agreed to a 3-year contract expiring on June 30, 2025. In regard to wages, President Ward stated that ESP are placed on the new wage grid effective July 1,

**ESP Bargaining Agreement**

2022. First year's wage increase will be paid at 50% of the new grid adjustment. Succeeding years will be paid at full amount of the grid. Upon contract ratification, a one-time payment of \$1,000 will be made prior to June 30, 2022 to each bargaining group member. He stated this payment off-sets the partial grid adjustment and brings members closer to the market rates identified in the compensation study. The other changes are outlined in the memorandum. President Ward stated he is pleased to recommend the ESP agreement for ratification and thanked the efforts of both bargaining teams on their expedient and congenial negotiations. This recommendation was favorably reviewed by the Board Administrative Committee at their meeting held on June 1, 2022.

**MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Tom Kaminski to approve the Master Agreement between West Shore Community College Educational Support Personnel for the Period of July 1, 2022, through June 30, 2025. Motion Carried.**

President Ward presented the recommendation of administrative, adjunct faculty, campus employment, and student compensation changes for FY23. In June of 2021, the Board Approved a 1% compensation increase for adjunct faculty, and campus employment positions. Administrators received a one-time payment of \$1,400 in lieu of a structural administrative salary increase. President Ward stated he is recommending the following adjustments for administrative staff be placed on the new grid effective July 1, 2022 and increases for the first year will be at 50% of the grid change with other minor adjustments. He is also recommending a one-time payment of \$1,000 to each administrator prior to June 30, 2022. He stated for adjunct faculty he is recommending a 10% increase rounded up to the nearest \$5. He stated, currently, adjuncts are paid at a rate of the bottom third of Michigan Community Colleges. The new adjustment will bring them into the middle third of the Michigan Community Colleges. For campus employment and student positions, President Ward is recommending a 4% increase for both campus employment and student workers. The recommendations have been budgeted within the FY23 budget and projected out for FY24 and FY25.

**Recommendation of Administrative, Adjunct Faculty, Campus Employment, and Student Compensation changes**

**MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Richard Wilson to approve the recommended compensation changes for administrative staff, adjunct faculty, campus employment and student workers. Motion Carried.**

The Board of Trustees provided comments regarding today's meeting.

**Board Member Comments**

There being no business before the board, the meeting was adjourned at 5:47 p.m.

Respectfully submitted,  
Anthony Fabaz, Secretary

Recorded by: Scott Ward  
Approved: \_\_\_\_\_