

West Shore Community College
3000 N. Stiles Rd., Scottville, MI 49454
Board of Trustees Meeting
John M. Eaton Board Room
Monday, December 20, 2021
4:00 p.m.

The December 2021, Board of Trustees Meeting was called to order at 4:00 p.m. by Mrs. Sherry Wyman, Chair. Mrs. Wyman welcomed everyone and led the Pledge of Allegiance.

**Call to Order
and Roll Call**

Board Members Present: Mrs. Lyndsay Earl, Mr. Tom Kaminski, Mr. Randy Tomaszewski, and Mrs. Sherry Wyman, Chair

Board Members Absent: Mr. James Barker, Dr. Anthony Fabaz, and Mr. Richard Wilson

Others Present: Tom Alway, Conny Bax, Debbie Campbell, Cameron Foggo, Justin Cooper (Ludington Daily News), Annie Jacobson, Darby Johnsen, Mark Kinney, Lisa Stankowski, Scott Ward, and Karen Zischke

The November 15, 2021, Board of Trustees Meeting Minutes were distributed to the members of the Board prior to the meeting.

**Approval of
Meeting Minutes**

MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Mrs. Lyndsay Earl to approve the November 15, 2021, Board of Trustees Meeting Minutes. Motion Carried.

The December 20, 2021, Board of Trustees Meeting Agenda was provided to the members of the Board prior to the meeting.

**Approval of
Board Agenda**

MOTION: A motion was made by Mr. Tom Kaminski and seconded by Mr. Randy Tomaszewski to approve the December 20, 2021, Board of Trustees Meeting Agenda. Motion Carried.

President Scott Ward provided the Michigan Community College Association (MCCA) update. He stated today is Mike Hansens last day as the MCCA President. President Ward wishes him the best in his retirement. He stated there has been discussions regarding a \$75M supplemental appropriation, which may fill the gap in funding to community colleges.

**MCCA
Report**

President Scott Ward presented the new employees, Cameron Foggo and Karen Zischke. Cameron has been hired as the Web and Media Design Specialist and Karen has been hired as the Allied Health Coordinator. The Board welcomed the new employees.

**Introduction of
New Employees**

President Ward introduced Debbie Campbell, Human Resources Director, to present the history of the College's health insurance. The College's traditional Blue Cross Blue Shield insurance changed, as a result of Public Act 152 effective in 2011, which capped the amount of what government agencies could pay for an

**West Shore Report
Health Insurance**

employees' insurance. The College went from traditional insurance to a self-funded policy with the assistance of a third-party administrator. In 2018 because of rising costs with Blue Cross Blue Shield, the College Team selected Priority Health. The College also self-funds, the Dental and Vision Plan. This year, there was a 12.75% increase in insurance. The College currently offers three different insurance options for our employees. Also, the College implemented an Employee Wellness Program approximately ten years ago as a way to help employees be healthier, which in turn may help bring the cost of health insurance down.

President Ward presented the upcoming events. The Diego Riveria Quartet will be at the Ludington Area Center for the Arts on January 14. Please reserve your tickets for this world class composer and jazz performer soon! He stated if you were unable to attend the sold-out performance of our Holiday Rock Spectacular, you can view it on the College's YouTube page. The livestream received almost 7,000 views, which means we are reaching so many than what our venue can hold.

He stated we have implemented CodeRED, an emergency alert system. Mason County also uses the same system. You can text "wsccalerts" to 99411 to receive text alerts regarding emergency notifications.

Dr. Mark Kinney, Vice President of Academic and Student Services, stated we received State approval for our Emergency Medical Technician and Paramedic Programs.

Academic Report

Vice President Kinney presented the Fall 2021 Graduate Listing. Thirty-eight (38) individuals with one (1) student receiving two (2) degrees have completed their studies and are presented for the Board's approval.

Fall Graduate Listing

MOTION: A motion was made by Mr. Tom Kaminski and seconded by Mrs. Lyndsay Earl to approve the Graduate Listing for the fall of 2021 as distributed. Motion Carried.

Mrs. Sherry Wyman, Chair, invited the public to address the Board of Trustees. There were no public comments.

Public Comments

Mrs. Sherry Wyman, Chair, recommended the schedule of meetings for calendar year 2022.

Establish 2022 Meeting Dates

MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Mr. Tom Kaminski to approve the 2022 Board of Trustees meeting dates as listed. Motion Carried.

Mrs. Sherry Wyman, Chair, recommended the annual calendar year 2022, which is subject to change as Board Retreats and/or special meetings and reports may be added to the calendar.

Establish Board Calendar for 2022

MOTION: A motion was made by Mrs. Lyndsay Earl and seconded by Mr. Tom Kaminski to approve the 2022 Board of Trustees Annual Calendar as presented. Motion Carried.

Treasurer Randy Tomaszewski presented the November 2021 Financial Statement of General Fund Expenditures of \$1,155,481 and Auxilliary Fund Expenditures of \$47,022 for the Board's review and approval. The November financials were favorably reviewed by the Board Administrative Committee at their meeting held on December 15, 2021.

**November
Financial
Report**

MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Mrs. Lyndsay Earl to approve the November General Fund Expenditures of \$1,155,481 and Auxiliary Fund Expenditures of \$47,022. Motion Carried.

President Ward stated the College has explored installing an orchard for several years with a tentative placeholder in the Facilities Master Plan. College partners have expressed interest in an orchard as well. The partners include the WSESD Agri-Science Program, MSU College of Natural Science, Michigan State University Extension Services, and the Mason-Lake Conservation District. The Orchard will benefit the College's Associate of Applied Arts and Sciences in Agricultural Science program as well as the CTE Agri-Science Program and the MSU Bachelor's Degree in Agriculture, Food, and Natural Resources Education Program. There could also be opportunities for disease education, orchard maintenance, and pesticide and herbicide application and certifications. This was favorably reviewed by the Board Administrative Committee at their meeting held on December 15, 2021.

**Educational
Orchard
Partnership**

MOTION: A motion was made by Mrs. Lyndsay Earl and seconded by Mr. Tom Kaminski to approve the recommended location for the installation of a campus orchard. Motion Carried.

The Board went into Closed Session to discuss Collective Bargaining.

Closed Session

MOTION: A motion was made by Mr. Tom Kaminski and seconded by Mr. Randy Tomaszewski to approve going into Closed Session at 4:56 p.m. for the purpose of Collective Bargaining. Motion Carried.

The Board returned to Open Session at 6:20 p.m.

**Return to
Open Session**

MOTION: A motion was made by Mr. Tom Kaminski and seconded by Mrs. Lyndsay Earl to return to Open Session at 6:20 p.m. Motion Carried.

The Board of Trustees meeting concluded at 6:21 p.m.

Respectfully submitted,
Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski
Approved: _____