

**West Shore Community College**  
**3000 N. Stiles Rd., Scottville, MI 49454**  
**Board of Trustees Meeting**  
**John M. Eaton Board Room**  
**Monday, September 20, 2021**  
**4:00 p.m.**

The September 20, 2021, Board of Trustees Meeting was called to order at 4:00 p.m. by Mrs. Sherry Wyman, Chair. Mrs. Wyman welcomed everyone.

**Call to Order  
and Roll Call**

**Board Members Present:** Mr. James Barker, Dr. Anthony Fabaz, Mr. Randy Tomaszewski, Mr. Richard Wilson, and Mrs. Sherry Wyman, Chair

**Board Members Absent:** Mr. Tom Kaminski

**Others Present:** Conny Bax, Shelley Boes, Debbie Campbell, Justin Cooper (Ludington Daily News), Seán Henne, Annie Jacobson, Darby Johnsen, Lisa Stankowski, Scott Ward, Wendy Wells, Jordyn Wittlieff, and Crystal Young

The meeting minutes of the August 16, 2021, Board of Trustees Meeting were distributed to the members of the Board prior to the meeting.

**Approval of  
Meeting Minutes**

**MOTION:** A motion was made by Mr. Richard Wilson and seconded by Mr. Randy Tomaszewski to approve the August 16, 2021, Board of Trustees Meeting Minutes. Motion Carried.

The agenda for the September 20, 2021, Board of Trustees meeting was provided to the members of the Board prior to the meeting.

**Approval of  
Board Agenda**

**MOTION:** A motion was made by Mr. Richard Wilson and seconded by Mr. Randy Tomaszewski to approve the September 20, 2021, Board of Trustees meeting agenda. Motion Carried.

President Scott Ward provided the Michigan Community College Association update.

**MCCA  
Report**

Crystal Young, Executive Director of College Relations, provided an introduction of our new Associate Professor of Biological Sciences, Dr. Eric McLearn, who could not be present at the meeting due to a conflict. Dr. McLearn received his Doctorate of Medicine at Wayne State University School of Medicine.

**Introduction  
of New Employee**

Crystal Young, Executive Director of College Relations, introduced Jordyn Wittlieff to talk about her experience with the EMT Program and all the other opportunities she has had while attending West Shore.

**West Shore Report**  
**EMT  
Program  
Report**

Crystal Young, Executive Director of College Relations, presented the upcoming events.

Shelley Boes, Director of Nursing, presented information on the process the nursing department went through to successfully be granted accreditation. By 2025, all nursing programs will be required to be accredited. She stated there will be an accreditation review of our nursing program in 6 years. Our pass rate for the National Council Licensure Examination (NCLEX) in 2020 was 100%.

**Nursing  
Accreditation**

Mrs. Sherry Wyman, Chair, invited the public to address the Board of Trustees. Professor Sean Henne provided a public comment thanking the students and the faculty for wearing their masks during the semester.

**Public Comments**

President Ward provided comment regarding the power outage that occurred on August 30<sup>th</sup>. He stated he will provide a more detailed report on the outage at next month's board meeting. He also provided comment regarding a letter to the editor in the Manistee News Advocate, and Covid Vaccinations. Some of our nursing students have requested an exemption from receiving the Covid-19 vaccination. At this time, we have received four (4) medical and three (3) religious exemption requests. All seven have been granted. President Ward stated he will keep the board updated.

**Student/  
Community  
Issues**

President Ward provided four articles in the board packet. He stated the articles talk about enrollment and how there has been a shift in ratio of female to males enrolled at a college or university. 70% of our fall enrollment is currently females. He stated another interesting commonality among the articles is the discussion on the importance of laying the foundation of college in the early grades. With the creation of the Talent Pipeline Coordinator, in collaboration with the West Shore ESD Service District, that position has a role of working with community partners in providing an early foundation for our area K-12 students.

**Community College  
Higher Education  
Issues and Trends**

Mr. Randy Tomaszewski presented the August 2021 Financial Statement of General Fund Expenditures of \$797,647 and Auxilliary Fund Expenditures of \$48,765 for the Board's review and approval. The August financials were favorably reviewed by the Board Administrative Committee at their meeting held on September 15, 2021.

**August  
Financial  
Report**

**MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Mr. Richard Wilson to approve the August General Fund Expenditures of \$797,647 and Auxiliary Fund Expenditures of \$48,765. Motion Carried.**

President Ward stated the College bargaining team reached a tentative agreement with the Educational Support Personnel in August. The parties agreed to a partial year contract that expires on June 30, 2021. President Ward stated he is pleased to recommend this agreement for ratification and thanked both bargaining teams on an excellent job negotiating through the challenges presented by the pandemic. The recommendation was favorably reviewed by the Board Administrative Committee at their meeting held on September 15, 2021.

**Educational  
Support  
Personnel  
Agreement**

**MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Mr. Richard Wilson to approve the Master Agreement between West Shore Community College and the West Shore Community College Educational Support Staff for the period of August 16, 2021 through June 30, 2022. Motion Carried.**

The Board of Trustees thanked Crystal, Jordyn, and Shelley for their presentations. The board congratulated Shelley and her staff for all the work that went into obtaining accreditation for the nursing program.

The Board of Trustees meeting concluded at 4:56 p.m.

Respectfully submitted,  
Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski

Approved: \_\_\_\_\_

**Board  
Member  
Comments**