

## COVID-19 Exposure - Student and Employee Protocol after Close Contact

**Close Contact Exposure** – “Close contact” is not brief or incidental contact with a person with COVID-19 symptoms. Per CDC, “close contact” is:

- Being less than six feet away from an infected person for a cumulative total of 15 minutes or more over a 24-hour period

An infected person can spread SARS-CoV-2 starting from 2 days before they have any symptoms (or, for asymptomatic patients, 2 days before the positive specimen collection date), until they meet the criteria for ending isolation.

If you had close contact exposure, remain off campus until you contact the college to determine any quarantine or mask requirements. Close contact is regardless of who was or wasn't wearing a mask.

### WSCC REPORTING PROCEDURES

#### STUDENTS

1. Students who have known close contact exposure must immediately contact the Dean of Student Services – Chad Inabinet, email: [ceinabinet@westshore.edu](mailto:ceinabinet@westshore.edu) phone: 231.843.5965
2. The Dean of Student Services (or designee) will:
  - follow-up with student using the below determination process to identify if student needs to quarantine or can be on campus wearing a mask. If applicable, student will be advised to contact their instructor and follow normal absence procedures.
  - work with student to identify any close contacts on campus and makes calls to notify those individuals identified.
4. The Dean of Student Services (or designee) will notify instructor of student(s) return date.

#### EMPLOYEES

1. Employees who have known close contact exposure must immediately contact the Director of Human Resources – Debbie Campbell, email: [djcampbell@westshore.edu](mailto:djcampbell@westshore.edu) phone: 231.843.5819
2. The Director of Human Resources (or designee) will:
  - follow-up with employee using the below process to determine if employee needs to quarantine or can be on campus wearing a mask. If applicable, employee will be advised to contact their supervisor and follow normal absence procedures.
  - work with employee to identify any close contacts on campus and makes calls to notify those individuals identified.
3. The Director of Human Resources (or designee) will notify supervisor of return date.

### WSCC DETERMINATION PROCESS -

Is the student/employee unvaccinated or fully vaccinated?

#### **UNVACCINATED** (or not fully vaccinated)

Do you have symptoms?

**No** - Stay home and quarantine (not leave the house unless absolutely necessary) for 14 days following exposure. Monitor for symptoms.

**Yes** -Immediately self-isolate and contact health care provider; should get tested 5-7 days following exposure. Pending results - stay home.

- Positive test result – follow STUDENT/EMPLOYEE PROTOCOL FOR CONFIRMED COVID-19 CASE
- Negative test result – continue 14-day quarantine. Monitor for symptoms.
- If not tested, do not return to campus for at least 10 days after symptoms first started **AND** 72 hours after fever has resolved without the use of fever reducing medications (i.e. Tylenol®, Motrin®, etc.) **AND** symptoms have improved whichever is longer.

**FULLY VACCINATED** (or have had COVID-19 in the last 90 days)

Do you have symptoms?

**No** - No need to quarantine, but should get tested 5-7 days following exposure, and must wear a mask in public settings for 14 days or until a negative test result is received and it is cleared with the Dean of Student Services or Director of Human Resources.

**Yes** -Immediately self-isolate, contact health care provider, and should get tested 5-7 days following exposure. Pending results - stay home.

- Positive test result – follow STUDENT/EMPLOYEE PROTOCOL FOR CONFIRMED COVID-19 CASE
- Negative test result – may return to campus
- If not tested, do not return to campus for at least 10 days after symptoms first started **AND** 72 hours after fever has resolved without the use of fever reducing medications (i.e. Tylenol®, Motrin®, etc.) **AND** symptoms have improved whichever is longer.