

**West Shore Community College**  
**3000 N. Stiles Rd., Scottville, MI 49454**  
**Board of Trustees Meeting**  
**John M. Eaton Board Room**  
**Monday, August 16, 2021**  
**4:00 p.m.**

The August 16, 2021, Board of Trustees Meeting was called to order at 4:00 p.m. by Mrs. Sherry Wyman, Chair. Mrs. Wyman welcomed everyone.

**Call to Order  
and Roll Call**

**Board Members Present:** Mr. James Barker, Dr. Anthony Fabaz, Mr. Tom Kaminski, Mr. Randy Tomaszewski, and Mrs. Sherry Wyman, Chair

**Board Members Absent:** Mr. Richard Wilson

**Others Present:** Conny Bax, Christy Christmas, Justin Cooper (Ludington Daily News), Debbie Hintz, Darby Johnsen, Mark Kinney, Cara Mitchell, Lisa Morley, Duran Navarro, Julie Page Smith, Lisa Stankowski, Scott Ward, Wendy Wells, Dan Yost, and Crystal Young

The meeting minutes of the July 19, 2021, Board of Trustees Meeting were distributed to the members of the Board prior to the meeting.

**Approval of  
Meeting Minutes**

**MOTION:** A motion was made by Dr. Anthony Fabaz and seconded by Mr. Tom Kaminski to approve the July 19, 2021, Board of Trustees Meeting Minutes. Motion Carried.

The agenda for the August 16, 2021, Board of Trustees meeting was provided to the members of the Board prior to the meeting.

**Approval of  
Board Agenda**

**MOTION:** A motion was made by Mr. Tom Kaminski and seconded by Dr. Anthony Fabaz to approve the August 16, 2021, Board of Trustees meeting agenda. Motion Carried.

President Scott Ward provided the Michigan Community College Association update. He stated it has been quiet as the legislature has been out of session. He stated he has been chosen to serve on the Michigan Community College Association Executive Committee. He has also been serving on the interview team to replace Mike Hansen, President of the Michigan Community College Association, who will be retiring.

**Michigan  
Community  
College  
Association  
Report**

Crystal Young, Executive Director of College Relations, introduced Dan Yost, our new Director of EMS and Fire. She also introduced Duran Navarro, our new Computer and Media Services Technician. The Board of Trustees welcomed our new employees.

**Introduction  
of New Employees**

Crystal Young, Executive Director of College Relations, introduced Julie Smith, Director of Wellness, to talk about the Muddy Fox Trot. Julie stated this year we had so many participants and volunteers, it turned out to be a great event. The participants liked the addition of the fire department spraying them in one of the areas on the route. Last year, we were not able to have the event due to the pandemic.

## West Shore Report

### **Muddy Fox Trot**

Crystal Young, Executive Director of College Relations, introduced Wendy Wells and Cara Mitchell who worked together to coordinate the College for Kids program. This year, there was a record number of 178 students. The College received \$20,000 in donations. The College assisted 56 students with a scholarship to make it possible for them to attend College for Kids.

### **College for Kids**

Mrs. Sherry Wyman, Chair, invited the public to address the Board of Trustees. There were no public comments.

## Public Comments

President Ward included an article from the “Rural Community College Leader Series” titled, “Rural Community Colleges: Challenges, Context, and Commitment to Students”. President Ward stated Chad Inabinet was a contributor to the article and he would like to recognize Chad’s contribution. Chad received a stipend for his contribution, however, he donated the stipend back to the College.

## Community College of Higher Education Issues and Trends

Mr. Randy Tomaszewski presented the July 2021 Financial Statement of General Fund Expenditures of \$1,003,942 and Auxilliary Fund Expenditures of \$43,901 for the Board’s review and approval. The July financials were favorably reviewed by the Board Administrative Committee at their meeting held on August 11, 2021.

## July Financial Report

**MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Dr. Anthony Fabaz to approve the July General Fund Expenditures of \$1,003,942 and Auxiliary Fund Expenditures of \$43,901. Motion Carried.**

President Ward stated the college bargaining team has reached a tentative agreement with the Faculty Association. This will be a one-year contract for the second consecutive year. The negotiated changes were primarily limited to salary. There were minor adjustments and typo corrections made to the contract. President Ward stated he was pleased to recommend the agreement for ratification. He also thanked the efforts of both bargaining teams on an excellent job negotiating through the challenges presented by the pandemic. The recommendation was favorably reviewed by the Board Administrative Committee at their meeting held on Wednesday, August 11, 2021.

## Faculty Instructional Agreement

**MOTION: A motion was made by Mr. Tom Kaminski and seconded by Dr. Anthony Fabaz to approve the Instructional Agreement between West Shore Community College and the West Shore Community Faculty Association for the period August 16, 2021, through May 9, 2022, as presented. Motion Carried.**

Vice President Kinney stated the college was recently presented with an opportunity to move its medical assistant program to a consortium model facilitated by the Michigan Educational Programs in Collaboration (EPIC). Lansing Community College (LCC) will serve as the host school for the program, which means that LCC will teach the the courses and conduct program coordination activities. President Ward recommends this program modification, which has also been approved internally by the Curriculum Team. This recommendation was favorably reviewed by the Board Policy and Personnel Committee at their meeting held on August 16, 2021.

**Medical  
Assistant  
Curriculum  
Modification**

**MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Randy Tomaszewski to approve the program modification for the Medical Assistant Certificate Program. Motion Carried.**

The Board of Trustees thanked Julie Smith, Wendy Wells, and Cara Mitchell for their presentations on the Muddy Fox Trot and College for Kids. They also welcomed the new employees, Dan and Duran.

**Board  
Member  
Comments**

The Board of Trustees meeting concluded at 4:30 p.m.

A Board Work Session to discuss the Facilities Master Plan with college architect, Tom Mathison, began at 4:40 p.m. and concluded at 5:28 p.m.

Respectfully submitted,  
Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski  
Approved: \_\_\_\_\_