

Employee Symptom Protocol – COVID-19

Are you experiencing symptoms of COVID-19?

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste/smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

YES – Stay home. Employee should not go to work or other public places. Although the risk that fully vaccinated people could become infected with COVID-19 is low, any fully vaccinated person who experiences symptoms consistent with COVID-19 should isolate themselves from others, be clinically evaluated for COVID-19, and tested for COVID-19 if indicated*.

Employees with COVID related symptoms are encouraged to get tested. Pending Results – Stay at home in quarantine until results are received:

POSITIVE TEST RESULT – Follow EMPLOYEE PROTOCOL FOR CONFIRMED COVID-19 Case

NEGATIVE TEST RESULT – Employees who don't feel well should stay home and work with their primary health care provider on when to return to work. Generally, employees can return after 10 days since symptoms first appeared and 24 hours with no fever without the use of fever-reducing medications, and other symptoms of COVID-19 are improving*.

NOT TESTED – Employees who don't feel well should stay home and work with their primary health care provider. Generally, employees can return after 10 days since symptom first appeared and 24 hours with no fever without the use of fever-reducing medications, and other symptoms of COVID-19 are improving.

NO – You are cleared to work on campus

*In accordance with CDC and District Health Department #10 guidance.

WSSC Procedures

1. An employee who has COVID-19 symptoms should contact the Director of Human Resources.
2. The Director of Human Resources will follow-up and gather information (symptoms, last time on campus, locations, doctor involvement, known exposure, when a return to work is expected, etc.). Employees will be encouraged to get tested and advised to follow protocol listed above.
If employee reports known exposure, follow EMPLOYEE PROTOCOL AFTER CLOSE CONTACT EXPOSURE.
If notified that an employee tests positive, follow EMPLOYEE PROTOCOL FOR CONFIRMED COVID CASE.
3. Employee is advised to contact their supervisor and follow normal absence procedures.