



WSCC COVID-19 REOPENING PLAN

- This plan is a living document that is intended to be flexible to adjust as needed to local, regional, and state pandemic status.
- Reopening West Shore Community College will be done in phases with a focus on the safety of students, community members, and employees.
- Phases will be implemented in alignment with Governor's Executive Orders, District Health Department and CDC guidelines, and WSCC preparedness.
- This plan focuses on the academic and student services aspects of reopening the College. Certain areas such as the Recreation Center and food service operations may require a unique plan due to the nature of their operations.

Phase 1 Remote Learning Only – Employees Remote Working (Minimal Critical/Infrastructure Employees on-campus as necessary)				
Hours	Who is on campus?	Requirements/Restrictions	Protocols	Other
All WSCC buildings closed.	<p>Minimal employees identified and pre-authorized to maintain operations.</p> <p>All other employees, contractors, and tenants must request permission for access to campus.</p>	<ul style="list-style-type: none"> • Social distancing • WSCC supplied PPE • Enhanced cleaning protocols • Employees work remotely • All meeting held virtually • No students/public in buildings • Classes conducted online/remote • Student services performed remotely 	Compliance with Governor's Executive Orders	Campus outside recreational facilities (trails and disc golf) are open to the public.

✓ PHASE COMPLETED



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Phase 2 Critical employees, Maintenance Staff, and Custodians (Minimal Critical/Infrastructure Employees on-campus as necessary)				
Hours	Who is on campus?	Requirements/Restrictions	Protocols	Other
All WSCC buildings closed.	<ul style="list-style-type: none"> • Phase 1 individuals • All maintenance staff and custodians. 	<ul style="list-style-type: none"> • Social distancing • WSCC supplied PPE • Enhanced cleaning protocols • Employees work remotely • All meeting held virtually • No students/public in buildings • Classes conducted online/remote • Student services performed remotely 	Compliance with Governor's Executive Orders	Campus outside recreational facilities (trails and disc golf) are open to the public.

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Phase 3 Public Health and Safety Instructional Staff and Students, Critical Employees, Maintenance Staff, and Custodians (Minimal Critical Employees on-campus as necessary)				
Hours	Who is on campus?	Requirements/Restrictions	Protocols	Other
All WSCC buildings closed except for limited instruction.	<ul style="list-style-type: none"> • Phase 1 individuals • Phase 2 individuals • Instructional staff and students in f2f healthcare and public safety not able to be performed remotely. 	<ul style="list-style-type: none"> • Social distancing • WSCC supplied PPE • Enhanced cleaning protocols • Employees work remotely • All meeting held virtually • No students/public in buildings • Most classes conducted online/remote • Student services performed remotely 	<ul style="list-style-type: none"> • Compliance with Governor's Executive Orders • On-campus student PPE training, daily monitoring, and release form 	Campus outside recreational facilities (trails and disc golf) are open to the public.

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Phase 4 Limited Employees on Campus				
Hours	Who is on campus?	Requirements/Restrictions	Protocols	Other
All WSCC buildings closed except for limited instruction.	<ul style="list-style-type: none"> • Phase 1 individuals • Phase 2 individuals • Phase 3 individuals • Bring employees back gradually with some employees continuing to work remotely. 	<ul style="list-style-type: none"> • Social distancing • WSCC supplied PPE • Enhanced cleaning protocols • Most classes conducted online/remote • Student services performed remotely • Most employees work remotely • Preference for virtual meetings but limited small in-person meetings are permitted • No students/public in buildings 	<ul style="list-style-type: none"> • Compliance with Governor's Executive Orders • On-campus student PPE training, daily monitoring, and release form • All employees are provided with safety training. • Online health care screening required daily for all on-campus employees 	Campus outside recreational facilities (trails and disc golf) are open to the public.

✓ CURRENT PHASE



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Phase 5				
Expanded Employees on Campus and On-Campus Services by Appointment				
Hours	Who is on campus?	Requirements/Restrictions	Protocols	Other
All WSCC buildings closed except by appointment.	<ul style="list-style-type: none"> • Phase 1 individuals • Phase 2 individuals • Phase 3 individuals • Phase 4 individuals • Increase the number of employees returning to campus with some individuals working remotely part-time. • Students allowed to access student services by appointment. 	<ul style="list-style-type: none"> • Social distancing protocols continue, including sneeze guards for service transactions. • WSCC supplied PPE • Most classes conducted online/remote • Student services performed remotely and by appointment. • Enhanced cleaning protocols • Preference for virtual meetings but limited small in-person meetings are permitted. • No public in buildings unless facility rentals are permitted. 	<ul style="list-style-type: none"> • Compliance with governmental agency guidelines and program specific regulations. • On-campus student PPE training, daily monitoring, and release form as required. • All employees are provided with safety training. • Online health care screening required daily for all on-campus employees. 	<ul style="list-style-type: none"> • Campus outside recreational facilities (trails and disc golf) are open to the public. • Facility rentals will be determined by guidelines and social distancing norms. • Bookstore opens with social distancing measures in place. • Food Services may be open according to health protocols.
Services TBD: Library, Bookstore, Food Service, Recreation Center, Ice Arena, facility rentals				



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Phase 6 Classes Resume and Student Services Expand				
Hours	Who is on campus?	Requirements/Restrictions	Protocols	Other
All WSCC buildings are open for instructional purposes only.	<ul style="list-style-type: none"> • Phase 1 individuals • Phase 2 individuals • Phase 3 individuals • Phase 4 individuals • Phase 5 individuals • Most employees have returned to work. Some employees continue to work remotely part-time. • Students for f2f instruction and student services. 	<ul style="list-style-type: none"> • Social distancing protocols continue, including sneeze guards for service transactions. • WSCC supplied PPE • Enhanced cleaning protocols • Preference for virtual meetings but limited small in-person meetings are permitted. • Student services performed by appointment or walk-in. • No public in buildings unless facility rentals are permitted. 	<ul style="list-style-type: none"> • Compliance with governmental agency guidelines and program specific regulations. • On-campus student PPE training, daily monitoring, and release form as required. • All employees are provided with safety training. 	<ul style="list-style-type: none"> • Campus outside recreational facilities (trails and disc golf) are open to the public. • Guidelines and social distancing norms will determine facility rentals. • The bookstore opens with social distancing measures in place. • Food Services may be open according to health protocols.
Services TBD: Library, Bookstore, Food Service, Recreation Center, Ice Arena, facility rentals				



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Phase 7 New Normal Operations				
Hours	Who is on campus?	Requirements/Restrictions	Protocols	Other
All WSCC buildings are open for the public.	<ul style="list-style-type: none"> • Phase 1 individuals • Phase 2 individuals • Phase 3 individuals • Phase 4 individuals • Phase 5 individuals • Phase 6 individuals • Public use of campus facilities. 	<ul style="list-style-type: none"> • Social distancing, PPE, and cleaning protocols will follow current guidelines. • College meetings, student events, and public gatherings will be conducted within current guidelines. • Remote options for classes, meetings, and public events will continue to be available. • Classes are conducted in the desired format. 	<ul style="list-style-type: none"> • Compliance with current guidelines. • All employees are provided with safety training. 	<ul style="list-style-type: none"> • Public and performing arts events are evaluated in accordance with guidelines.
Services TBD: Library, Bookstore, Food Service, Recreation Center, Ice Arena, facility rentals				