

**West Shore Community College  
Board of Trustees Meeting  
3000 N. Stiles  
Scottville, MI 49454  
Monday, March 18, 2019  
4:00 p.m.**

The March 18, 2019, Board of Trustees Meeting was called to order at 4:00 p.m. by Mr. Bruce Smith, Chairman. Mr. Smith welcomed everyone.

**Call to Order  
and Roll Call**

**Board Members Present:** Mr. James Barker, Mr. James Jensen, Mr. Randy Tomaszewski, Mrs. Sherry Wyman, and Mr. Bruce Smith, Chairman

**Board Members Absent:** Dr. Anthony Fabaz and Mr. Richard Wilson

**Others Present:** Christy Christmas, Cynthia Fout, Nick Gordon, Thom Hawley, Noah Hausman (Ludington Daily News), Morgan Haywood, Debbie Hintz, Peter Hofman (Scion Group), Cheryl Hogan, Chad Inabinet, Faith Kidd, Jay Pearlman (Scion Group), Brooke Portmann, Mike Porratt (Scion Group), Lisa Stankowski, Jill Sweet, and Scott Ward

The meeting minutes of the February 18, 2019, Board of Trustees Meeting were distributed to the Board Members prior to the meeting.

**Approval of  
Board Meeting  
Minutes**

**MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Mr. James Barker to approve the February 18, 2019, regular Board of Trustees Meeting Minutes. Motion carried.**

The agenda of the March 18, 2019, regular Board of Trustees meeting was provided to the Board members prior to the meeting.

**Approval of  
Board Agenda**

**MOTION: A motion was made by Mr. James Jensen and seconded by Mrs. Sherry Wyman to approve the March 18, 2019, Regular Board of Trustees Meeting Agenda. Motion carried.**

President Scott Ward provided the Michigan Community College Association (MCCA) update. There has not been much action in the legislature. He also stated from moving to Michigan College's Online, we have saved students over \$29,000 in textbook costs. He stated that our campus is making progress moving toward online resources. President Ward stated he and Trustee Smith will be attending the Michigan Community College Association Spring Meeting on March 21 and 22 at Schoolcraft College.

**Michigan Community  
College Association  
and President's  
Association Report**

## President's Office Report

Thom Hawley, Executive Director of College Relations, introduced Morgan Haywood and Faith Kidd to provide an update on the Student Senate activities.

**West Shore Report**

Thom Hawley provided the calendar of events.

Mike Poratt, Peter Hofman, Jay Pearlman of the Scion Group presented the business case for the feasibility on student housing.

**Student Housing Feasibility Report**

Vice President Kinney provided information about the "Connections Agreement" with Ferris State University. He also stated that the year long schedule is ready and students will begin to sign up for classes on April 1, 2019. He also stated that the IT Department is working on a mobile app for mywestshore.edu.

**Academic Report**

Chairman Bruce Smith invited anyone from the public to address the Board of Trustees at this time. There were no public comments.

**Public Comments**

Mr. James Jensen presented the February 2019, monthly financial statement, which was provided to the Board prior to meeting. He requested approval of General Fund Expenditures of \$1,042,846 and Auxiliary Fund Expenditures of \$73,685. The financials were favorably reviewed by the Board Administrative Committee at their meeting on Wednesday, March 13, 2019.

**February Financial Report**

**MOTION: A motion was made by Mr. James Jensen and seconded by Mrs. Sherry Wyman to approve the General Fund Expenditures of \$1,042,846 and Auxiliary Fund Expenditures of \$73,685. Motion carried.**

Mr. James Jensen presented the Annual Budget Estimate, which is required by section 141 of the Community College Act of 1966, Act 331 of 1966. The tax and appropriations estimate was favorably reviewed at the Board Administrative Committee meeting held on March 13, 2019.

**Annual Budget Estimate**

**MOTION: A motion was made by Mr. James Jensen and seconded by Mr. Randy Tomaszewski to approve the estimated taxes and appropriation necessary to meet the requirement of the State for fiscal year 2019-2020. Motion carried.**

President Ward presented the *Veterans Tuition and Fees*. He stated by making the suggested revisions, the College will be in compliance with the United States Code. The Board Policy and Personnel Committee favorably reviewed the Board Policy – 6060 *Veterans Tuition and Fees* at their meeting held on March 13, 2019.

**First Reading of Board Policy 6060**

**MOTION: A motion was made by Mr. James Barker and seconded by Mr. Randy Tomaszewski to approve the first reading of Board Policy 6060 – Veterans Tuition and Fees. Motion carried.**

Mr. Smith stated that a Special Board Meeting is needed for the purpose of approving construction bids in order to start construction projects in the beginning of May. Mr. Smith recommended that a Special Meeting be held on Monday, March 25, 2019.

**Set Special  
Board Meeting  
Date**

**MOTION: A motion was made by Mrs. Sherry Wyman and seconded by Mr. Randy Tomaszewski to approve the Special Board of Trustees Meeting to be held on March 25, 2019 at 5:00 p.m. in the John M. Eaton Board Room of the Administrative and Conference Building. Motion carried.**

President Ward stated it has been our practice to go off-campus for the Board Meetings in April and November. President Ward recommended to hold the off-campus meeting at the Kaleva Norman Dickson School District as we have not been there since 2009.

**Off-Campus  
Board of Trustees  
Meeting**

**MOTION: A motion was made by Mrs. Sherry Wyman and seconded by Mr. James Barker to approve the April Board of Trustees Meeting to be held at Kaleva Norman Dickson School District on Monday, April 15, 2019 at 5:00 p.m. Motion carried.**

There being no more business before the Board, the meeting was adjourned by motion at 5:40 p.m.

**Adjournment**

**MOTION: A motion was made by Mr. James Jensen and seconded by Mrs. Sherry Wyman to adjourn the meeting at 5:40 p.m. Motion carried.**

Respectfully submitted,  
Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski  
Approved: \_\_\_\_\_