

**West Shore Community College
Board of Trustees Meeting
3000 N. Stiles
Scottville, MI 49454
Monday, February 18, 2019
4:00 p.m.**

The February 18, 2019, Board of Trustees Meeting was called to order at 4:00 p.m. by Mr. Richard Wilson, Vice-Chairman. Mr. Wilson welcomed everyone.

**Call to Order
and Roll Call**

Board Members Present: Mr. James Barker, Dr. Anthony Fabaz, Mr. James Jensen, Mr. Randy Tomaszewski, Mrs. Sherry Wyman, and Mr. Richard Wilson, Vice-Chairman

Board Members Absent: Mr. Bruce Smith, Chairman

Others Present: Debbie Campbell, Christy Christmas, Ken Grabowski (Manistee News Advocate), Thom Hawley, Chad Inabinet, Noah Hausmann (Ludington Daily News), Mark Kinney, Mike Nagle, Brooke Portmann, Steve Sparling, Lisa Stankowski, Scott Ward, and Crystal Young

The meeting minutes of the January 21, 2019, Board of Trustees Meeting were distributed to the Board Members prior to the meeting.

**Approval of
Board Meeting
Minutes**

MOTION: A motion was made by Mrs. Sherry Wyman and seconded by Dr. Anthony Fabaz to approve the January 21, 2019, regular Board Meeting Minutes. Motion carried.

The agenda of the February 18, 2019, regular Board meeting was provided to the Board members prior to the meeting.

**Approval of
Board Agenda**

MOTION: A motion was made by Mr. Randy Tomaszewski and seconded by Dr. Anthony Fabaz to approve the February 18, 2019, Regular Board Meeting Agenda. Motion carried.

President Ward talked about Governor Gretchen Whitmer's visit to the campus today. He stated at 10:30 a.m. there was a small group discussion with area business leaders and local chamber executives. After the small group discussion, the Governor took a tour of the Schoenherr Campus Center and the Tech Center. Her visit ended with remarks to the invited guests at the Administrative and Conference Building.

**Michigan Community
College Association
and President's
Association Report**

Thom Hawley, Director of College Relations, introduced Mike Nagle, Professor of History and Political Science. He stated Professor Nagle's sabbatical occurred last semester, with two major actions, research on the life of E. B. Ward, who was a business leader from Michigan and travel to Spain and Morocco to expand his Western Civilizations curriculum. Professor Nagle provided a presentation to the Board of Trustees.

West Shore Report

Thom Hawley provided the calendar of events.

Mark Kinney, Vice President of Academic and Student Services, provided an enrollment update. He stated that our dual-enrollment numbers are the highest ever. Chad Inabinet, Dean of Student Services, stated that at the point when we were down almost 18% in students, the staff and faculty reached out to students in various ways, such as calling students, having staff located in the hallways reaching out to students, contacting students who were dropped for non-payment and providing them with an alternative payment plan, etc. to get them to enroll or re-enroll. The outreach worked and we saw an increase in student numbers.

Academic Report

Mark informed the Board of Trustees pursuant to Board Policy 6029, the State of Michigan Licensing Bureau is awarding a one-time grant to nursing programs to purchase equipment and supplies that are needed for the simulation laboratory. If granted, this would be beneficial to the College to purchase equipment for the new simulation lab.

Vice-Chairman Richard Wilson invited anyone from the public to address the Board of Trustees at this time. There were no public comments.

Public Comments

Mr. Richard Wilson presented the second and final reading of Board Policy 6053 – *Smoke-free and Tobacco-free campus*. The Board Policy and Personnel Committee favorably reviewed the second and final reading at their meeting held earlier this afternoon.

Second & Final Reading of Board Policy: 6053

MOTION: A motion was made by Mr. James Barker and seconded by Mrs. Sherry Wyman to approve the second and final reading of Board Policy 6053 – *Smoke-free and Tobacco-free Campus* to be implemented on June 1, 2019. Motion carried.

Mr. Richard Wilson presented the second and final reading of Board Policy 6057 – *Campus Closure*. The Board Policy and Personnel Committee favorably reviewed the second and final reading at their meeting held earlier this afternoon.

Second & Final Reading of Board Policy: 6057

MOTION: A motion was made by Mr. James Barker and seconded by Dr. Anthony Fabaz to approve the second and final reading of Board Policy 6057 – *Campus Closure*. Motion carried.

Mr. James Jensen presented the January 2019, monthly financial statement, which was provided to the Board for their review prior to the meeting. He requested approval of General Fund Expenditures of \$922,309 and Auxiliary Fund Expenditures of \$170,689. The financials were favorably reviewed by the Board Administrative Committee at their meeting held on February 13, 2019.

**January
Financial
Report**

MOTION: A motion was made by Mr. James Jensen and seconded by Mrs. Sherry Wyman to approve the General Fund Expenditures of \$922,309 and Auxiliary Fund Expenditures of \$170,689. Motion carried.

Mr. Jensen deferred to President Ward to present the consideration of property located at 400 River St. in Manistee. President Ward stated that the motion was revised and the memorandum with the corrected motion was distributed to the Board. A packet of materials was included with the Board Packet that included a question and answer section, which addressed many of the questions that were asked by trustees and constituents, both on campus and in the local communities. President Ward stated that after the additional due diligence materials are gathered, and a recommendation is made to purchase the property, the recommendation will go to the Board of Trustees for their approval. Likewise, if the due diligence efforts reveal that a purchase would not be in the best interest of the College, the President stated that he will communicate the information to the Board. This recommendation was favorably reviewed by the Board Administrative Committee at their meeting on February 13, 2019.

**Consideration
of Property
400 River St.
Manistee, MI**

MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mrs. Sherry Wyman to authorize the College President and legal counsel to negotiate a purchase agreement for the former Glik's building at 400 River Street, Manistee, at a price not to exceed \$525,000, which purchase agreement shall be subject to reasonable and customary conditions precedent as negotiated by the parties, with the final agreement subject to review and approval by the Board of Trustees at a future meeting. Motion carried.

There being no more business before the Board, the meeting was adjourned by motion at 4:46 p.m.

Adjournment

MOTION: A motion was made by Mrs. Sherry Wyman and seconded by Mr. James Barker to adjourn the meeting at 4:46 p.m. Motion carried.

Respectfully submitted,
Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski
Approved: _____