

**West Shore Community College
Board of Trustees Regular Meeting
Monday, December 17, 2018
4:00 p.m.
John M. Eaton Board Room**

The December 17, 2018, Board of Trustees Meeting was called to order at 4:00 p.m. by Bruce Smith, Chair. Mr. Smith welcomed everyone.

**Call to Order
and Roll Call**

Board Members Present: Mr. James Barker, Mr. Mike Ennis, Dr. Anthony Fabaz, Mr. James Jensen, Mr. Richard Wilson, Mrs. Sherry Wyman and Mr. Bruce Smith, Chair

Others Present: Debbie Campbell, Christy Christmas, Ken Grabowski (Manistee News Advocate), Mike Hansen (Michigan Community College Association), Thom Hawley, Debra Hintz, Chad Inabinet, Mark Kinney, Brooke Portmann, Mark Sandstedt, Lisa Stankowski, Randy Tomaszewski, Scott Ward and Crystal Young

The meeting minutes of the November 19, 2018, Board of Trustees Meeting were distributed to the Board Members prior to the meeting.

**Approval of
November 19, Board
Meeting Minutes**

MOTION: A motion was made by Mr. Richard Wilson and seconded by Mr. James Barker to approve the November 19, 2018, Regular Board Meeting Minutes. Motion carried.

The agenda of the December 17, 2018, regular Board meeting was provided to the Board members prior to the meeting. A request to add under “New Business” item “E” – *Update from the Board Policy and Personnel Committee.*

**Approval of
December 17,
Board Agenda**

MOTION: A motion was made by Mr. Richard Wilson and seconded by Mr. James Jensen to approve and accept the addition under “New Business” item E – *Update from the Board Policy and Personnel Committee* to the December 17, 2018, Regular Board Meeting Agenda. Motion carried.

Mr. Mike Ennis provided his last update for the Michigan Community College Association (MCCA).

**Michigan Community
College Association
and President's
Association Report**

Chairman Bruce Smith read the resolution honoring Mike Ennis for his 20 years of outstanding service to the Board of Trustees.

**Resolution Honoring
Mike Ennis**

MOTION: A motion was made by Mr. Richard Wilson and seconded by Mr. James Barker to approve the Resolution honoring Mike Ennis for his 20 years of service to the Board of Trustees. Motion carried.

Mr. Thom Hawley, Executive Director of College Relations, introduced Mark Sandstedt, President of the WSCC Foundation. Mark provided a Foundation update for the Board of Trustees.

West Shore Report

Mr. Thom Hawley provided the Board with the calendar of events.

Vice President Mark Kinney stated that Student Services recently went through Workplace Learning Training, which maps the student process when the student first applies for admissions. He invited Crystal Young to talk more on the process as she has been trained as a trainer along with Kathi Doan, Cheryl Hogan and Steve Sparling. Crystal went through the process with Student Services personnel and others who are involved in the process, which was led by a team from Des Moines Area Community College. Crystal stated that the idea behind this is to provide efficiencies within a department and in this case the purpose is to make the process easier on students when applying for admissions and taking down any barriers to the process. She stated the second process will take place in February.

Academic Report

Vice President Kinney presented the 2018 fall graduate list of (33) thirty-three individuals that have completed their studies with (2) two students earning (2) two degrees.

Fall Graduate List

MOTION: A motion was made by Mr. James Jensen and seconded by Mr. James Barker to approve the graduate list for the fall of 2018 as distributed. Motion carried.

Chairman Bruce Smith invited anyone to address the Board of Trustees at this time. There were no public comments.

Public Comments

Chairman Smith presented the 2019 meeting dates and times for the upcoming year.

Establish Meeting Dates and Times

MOTION: A motion was made by Mr. Richard Wilson and seconded by Mr. James Barker to approve the 2019 Board of Trustees meeting dates and times. Motion carried.

Chairman Smith presented the 2019 Board Calendar, which is subject to change as other items during the year may be added to the calendar. It was noted that the April Board Meeting is tentatively scheduled to be held at Kaleva Norman Dickson School District and not Onekama Consolidated Schools, which is listed in error.

Establish Board Calendar

MOTION: A motion was made by Mr. Richard Wilson and seconded by Mr. James Barker to approve the 2019 calendar, noting that the April Board Meeting is tentatively scheduled for Kaleva

Norman Dickson School District and not Onekama Consolidated Schools, which is listed in error. Also, other items may be added as needed to the calendar. Motion carried.

Mr. James Jensen presented the November 2018, monthly financial statement, which was provided to the Board prior to meeting. He requested approval of General Fund Expenditures of \$1,311,269 and Auxiliary Fund Expenditures of \$109,058. The financials were favorably reviewed by the Board Administrative Committee at their meeting on December 12, 2018.

**November
Financial
Report**

MOTION: A motion was made by Mr. James Jensen and seconded by Mr. James Barker to approve the General Fund Expenditures of \$1,311,269 and Auxiliary Fund Expenditures of \$109,058. Motion carried.

Mr. Mike Ennis presented the first reading of Board Policies: 2018 – *Health Insurance Coverage for Deceased Employee’s Dependents*, 6055 – *Minors on Campus*, 6056 – *Use of College Name, Seal, and Logo*, and 6084 – *Statement of Non-Discrimination* and the addition of the glossary regarding the definition of a minor. The Board Policy and Personnel Committee favorably reviewed the suggested changes for first reading at their meeting held earlier this afternoon.

**First Reading of
Board Policies and
Glossary Addition**

MOTION: A motion was made by Mr. Mike Ennis and seconded by Mr. Richard Wilson for first reading Board Policies: 2018 – *Health Insurance Coverage for Deceased Employee’s Dependents*, 6055 – *Minors on Campus*, 6056 – *Use of College Name, Seal, and Logo*, and 6084 – *Statement of Non-Discrimination* and the addition of the glossary regarding the definition of a minor. Motion carried.

Mr. Mike Ennis stated the Board Policy and Personnel Committee reviewed Board Policies: 1017-1019, 1021-1023, 1030, 1040-1042 and 1050, Division I, at their committee meeting earlier this afternoon. He stated there were suggested changes that will be presented at a future meeting.

**Board Policy
Review**

President Scott Ward presented the naming opportunity for the Regional Public Safety Training Facility to include the name of Dr. Riemer as a result of his \$1,000,000 gift to the Foundation, which was a result of the purchase of the building located on U.S. 31. He stated that Dr. Riemer has recently stepped forward to pledge another substantial gift to benefit the disadvantaged students in our community. He stated Board Policy 6072 provides that a building may be named in honor of an individual who makes a significant financial contribution to the College. The Board Policy and Personnel Committee favorably reviewed this naming opportunity at their meeting held earlier this afternoon.

**Naming
Opportunity**

MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Mike Ennis to approve the naming of the *Regional Public Safety Training Center* located on U.S. 31, the *Riemer Regional Public Safety Training Center*. Motion carried.

Mr. Ennis provided an update from the Board Policy and Personnel Committee. He stated that there is interest in the following positions for officers: Bruce Smith - Chairman, Richard Wilson – Vice-Chairman, James Jensen – Treasurer, and Anthony Fabaz, Secretary. Mr. Ennis stated unless there are any other Trustees interested in one of the positions of officer, this will be presented to the full Board for consideration next month.

Update from the Board Policy and Personnel Committee

Mr. Mike Hansen from the Michigan Community College Association came to congratulate Mike Ennis on his retirement and thanked him for his service to the Michigan Community College Association and being a dedicated and committed Trustee for the last twenty years.

There being no more business before the Board, the meeting was adjourned by motion at 5:10 p.m.

Adjournment

MOTION: A motion was made by Mr. Mike Ennis and seconded by Dr. Anthony Fabaz to adjourn the meeting at 5:10 p.m. Motion carried.

Respectfully submitted,
Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski

Approved: 1/21/19

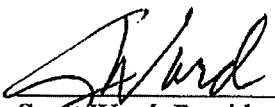
Resolution

- WHEREAS,** *Mike Ennis has been a member of the West Shore Community College Board of Trustees since first appointed in June of 1998, a total of 20 years of dedicated service; and*
- WHEREAS,** *Mike Ennis will retire from the Board effective on December 31, 2018; and*
- WHEREAS,** *Mike Ennis has consistently placed the needs of the students and the community at the forefront of his service and is a person of the highest integrity; and*
- WHEREAS,** *Mike Ennis served as the Chairman of the Board from 2001 to 2009 and served on the Board Executive Committee for 17 years and as the Chair of the Board Policy and Personnel Committee for 9 years; and*
- WHEREAS,** *Mike Ennis has served on the West Shore Community College Foundation Board for the past 18 years and will continue to serve; and*
- WHEREAS,** *Mike Ennis and his wife, Sue, served as the Co-Chairs of the Foundation's Major Gift Campaign and made a significant monetary contribution to enhance and change the lives of students; and*
- WHEREAS,** *Mike Ennis has served on the Michigan Community College Association Board since 2001 and as Chairman of the MCCA in 2014; and*
- WHEREAS,** *Mike Ennis has been an outstanding businessman and entrepreneur and has used his business experience to the benefit of West Shore Community College; and*
- WHEREAS,** *Mike Ennis has dedicated many hours of service to West Shore Community College and has provided counsel to three of the College's presidents; and*
- WHEREAS,** *Mike Ennis will be missed by his fellow Board members, the faculty and staff at West Shore Community College and the staff at the Michigan Community College Association; and*
- WHEREAS,** *Mike Ennis is a dedicated son, husband, father, grandfather and friend who continues to serve his family and community.*


NOW THEREFORE, BE IT RESOLVED *that the West Shore Community College Board of Trustees does hereby express appreciation to Mike Ennis for years of dedication and highly competent service, for the commitment to students and the public, and for his positive attitude and ready smile; and be it further resolved that the Board does hereby express its best wishes for a happy and healthy retirement for Mike Ennis.*

BE IT FURTHER RESOLVED *that a copy of this resolution is presented to Mike Ennis on behalf of the trustees, administration, faculty, staff and students of West Shore Community College this 17th day of December, Two Thousand and Eighteen, and that a copy be permanently inserted into the meeting minutes.*

Attested to by:



Scott Ward, President
West Shore Community College



Bruce Smith, Chairman of the Board
West Shore Community College

