

August 19, 2016

Dr. Kenneth Urban  
President  
West Shore Community College  
3000 North Stiles Road  
Scottville, MI 49454

Dear President Urban:

This letter serves as formal notification and official record of action taken concerning West Shore Community College by the Institutional Actions Council of the Higher Learning Commission at its meeting on August 15, 2016. The date of this action constitutes the effective date of the institution's new status with HLC.

**Action with Interim Monitoring.** IAC continued the accreditation of West Shore Community College with the next Reaffirmation of Accreditation in or before 2025-26. In conjunction with this action, IAC required the following interim monitoring.

**Interim Report.** An Interim Report due 12/31/16 on development and implementation of student password policy and evidence of implementation.

**Interim Report.** An Interim Report due 6/1/18 on program review.

**Interim Report.** An Interim Report due 6/1/18 on assessment of student learning.

In two weeks, this action will be added to the *Institutional Status and Requirements (ISR) Report*, a resource for Accreditation Liaison Officers to review and manage information regarding the institution's accreditation relationship. Accreditation Liaison Officers may request the ISR Report on HLC's website at <http://www.hlcommission.org/isr-request>.

Information on notifying the public of this action is available at <http://www.hlcommission.org/HLC-Institutions/institutional-reporting-of-actions.html>.

If you have any questions about these documents after viewing them, please contact the institution's staff liaison Mary Vanis. Your cooperation in this matter is appreciated.

Sincerely,



Barbara Gellman-Danley  
President

CC: ALO