

**West Shore Community College
3000 N. Stiles Rd.
Scottville, MI 49454
Special Board Meeting
Board Room
July 23, 2018
5:00 p.m.**

The July 23, 2018, Special Board Meeting was called to order at 5:00 p.m. by Bruce Smith, Chair. Mr. Smith welcomed those in attendance and led the Pledge of Allegiance.

**Call to Order
and Roll Call**

Board Members Present: Mr. James Barker, Mr. Mike Ennis, Dr. Anthony Fabaz, Mr. James Jensen, Mr. Richard Wilson, Mrs. Sherry Wyman, and Mr. Bruce Smith, Chair

Others Present: Christy Christmas, Thom Hawley, Mark Kinney, Patrick Lopeman (WMOM Radio), Mike Moore, Brooke Portmann, Lisa Stankowski, and Scott Ward

The agenda of the July 23, 2018, Special Board of Trustees Meeting and pertinent materials were distributed to the Board members prior to the meeting.

**Approval of
Agenda**

MOTION: A motion was made by Ms. Sherry Wyman and seconded by Mr. Mike Ennis to approve the July 23, 2018 Special Board of Trustees Meeting Agenda as distributed. Motion carried.

Chairman Bruce Smith invited anyone to address the Board at this time. There were no public comments.

Public Comments

Mr. James Jensen presented the information on the bid for janitorial services with Northern Floor Care for the Arts and Sciences Center. President Ward stated the custodian of the Arts and Sciences Center will be retiring as of July 31. He provided detail of the savings to the College comparing hiring a full-time custodian vs. outsourcing the duties. President Ward stated currently, the janitorial services for the Recreation Center and the Ice Arena have been provided by Northern Floor Care and staff have reported they are meeting the cleaning needs of the facility. The recommendation was favorably reviewed by the Board Administrative Committee at their meeting held on July 19, 2018.

**Recommendation
of Janitorial
Services Bid**

MOTION: A motion was made by Mr. James Jensen and seconded by Ms. Sherry Wyman to approve a contract addendum with Northern Floor Care for the addition of \$78,000 annually for janitorial services in the Arts and Sciences Center. Motion carried.

Mr. James Jensen presented the information regarding the work bids for the Technical Center Addition, Ice Arena Addition/Campus Center Project, and the Regional Public Safety Training Center Project. He asked President Ward to provide additional detail. The question was raised about why some bids are lower

than the base bid. Mike Moore, Director of Recreation Services, contacted Zach Bosma of The Christman Company during the meeting to get clarification. The reason is because the additional amount for bonding is now provided by The Christman Company. The bids from the contractors for each work category for the various projects were favorably reviewed by the Board Administrative Committee at their meeting held on July 19, 2018.

MOTION: A motion was made by Mr. Jensen and seconded by Dr. Anthony Fabaz to approve and accept the bids from the contractors for each category for the Technical Center Project, the Ice Arena/Campus Center Project, and the Regional Public Safety Training Center Project. Motion carried.

**Recommendation
on Bid
Awards**

There being no more business before the Board, the Special Board Meeting was adjourned at 5:40 p.m.

Adjournment

MOTION: A motion was made by Dr. Anthony Fabaz and seconded by Mr. Mike Ennis to adjourn the meeting at 5:40 p.m. Motion carried.

Respectfully submitted,
Dr. Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski

Approved: _____