

West Shore Community College
Scottville, MI 49454
Board of Trustees Meeting
Board Room
Administrative and Conference Building
Monday, January 16, 2017
4:00 p.m.

The January 16, 2017, Board of Trustees Meeting was called to order at 4:00 p.m. by Chairman James Jensen. Mr. Jensen welcomed everyone.

**Call to Order
and Roll Call**

Board Members Present: Mr. James Barker, Dr. Anthony Fabaz, Mr. Mike Ennis, Mr. Bruce Smith, Ms. Sherry Wyman, Mr. Richard Wilson and Mr. James Jensen.

Others Present: Christy Christmas, Debbie Campbell, Thom Hawley, Aubry Healy (former student), Taylor Grimm (Student Senate), Debra Hintz, Chad Inabinet, Brooke Kansier (Ludington Daily News), Jennifer Lundberg Anders, Kendra Quick (WMOM), Amber Sadler (Student Senate), Steve Sparling, Lisa Stankowski, Kenneth E. Urban, Bryan Wandrych (Student Senate), Scott Ward, and Crystal Young

President Kenneth Urban stated that according to the Board Policy 1005 – *Oath of Office*, a Board member must administer the Oath of Office, therefore, Mr. Mike Ennis administered the Oath of Office to James Barker, Sherry Wyman, Richard Wilson, and Bruce Smith. Mr. James Barker has been elected to an unexpired two-year term and Sherry Wyman, Richard Wilson, and Bruce Smith were elected for a six-year term.

Oath of Office

Mr. James Jensen turned the gavel over to President Kenneth Urban prior to the election of officers.

**Election of
Board
Officers**

Mr. Michael Ennis stated that prior to the meeting the Board Policy and Personnel Committee met and is recommending the following slate of officers: Mr. Bruce Smith as Chairman, Mr. Richard Wilson as Vice-Chairman, Mr. James Jensen as Treasurer, and Dr. Anthony Fabaz as Secretary.

MOTION: A motion was made by Mr. Mike Ennis and seconded by Dr. Anthony Fabaz to approve the nomination and elect Mr. Bruce Smith as Chairman, Mr. Richard Wilson as Vice Chairman, Mr. James Jensen as Treasurer, and Dr. Tony Fabaz as Secretary of the Board of Trustees for the next two years.

The gavel was returned to the new Chairman, Bruce Smith.

The minutes of the December 19, 2016, regular meeting were distributed to the Board members prior to the meeting.

**Approval of
December 19, 2016
Meeting Minutes**

MOTION: A motion was made by Mr. Mike Ennis and seconded by Mr. Richard Wilson to approve the December 19, 2016, regular Board meeting minutes. Motion carried.

The agenda of the January 16, 2017, regular Board meeting was provided to the Board members prior to the meeting. It was recommended that item 7.2 - *Appointment of Board Committee Chairs and Committees* be added to the agenda.

**Approval of
January 16, 2017
Agenda**

MOTION: A motion was made by Mr. James Jensen and seconded by Mr. Richard Wilson to approve the January 16, 2017, regular Board meeting agenda with the addition of item 7.2 – *Appointment of Board Committee Chairs and Committees*. Motion carried.

Mr. Mike Ennis stated that the Michigan Community College Association (MCCA) Legislative Summit will be held on January 25 and stated that both President Urban and Trustee Fabaz will be attending. Mike stated that in the Governor's address he talked about "free" education at community colleges. Mike stated that he had an interesting article that he will share with the Trustees on that subject of "free" college. He stated that the article is titled, "The Promises and Pitfalls of State Free Community College Plans".

**Michigan Community
College Association
Report and
Presidents'
Committee**

President Urban stated that the Michigan Community College Association President's Committee has not met, but that he and Trustee Fabaz will be attending the Legislative Summit on January 25 and meeting with both Senator Darwin Booher and Representative Curt VanderWall while they are in Lansing.

President Urban provided the report on the 50th spotlight. He read editorials from fifty years ago. The articles were distributed to the Board members.

50th Anniversary

Thom Hawley, Executive Director of Communications and Community Engagement, stated that the Board gave authority on various building projects and Vice President Scott Ward will provide the Trustees with an update on the various building projects on campus. Vice President Ward provided a visual presentation of the project update for the Board of Trustees. Vice President Ward stated that future projects will include upgrades for the pool as it is forty-five years old, parking lot upgrades, emergency generator, water connection to Ludington and a new roof top unit for the Recreation Center.

**West Shore
Report**

Thom introduced Crystal Young, Director of the Business Opportunity Center. Crystal talked about the new business and community courses that are designed to

inspire, engage and motivate. The brochure is called, “What Makes You Smile”. Some of the ideas implemented in the brochure came from a conference that she, Josh Pyles of the Recreation Center and Cara Mitchell of the Business Opportunity Center attended. Crystal distributed the brochure to the Board Members.

Chairman Bruce Smith invited anyone to address the Board at this time. There were no public comments.

Trustee Richard Wilson presented the Quarterly Investment Report for December 31, 2016, which is required by Board Policy 6022. The report was favorably reviewed by the Board Administrative Committee at their meeting held on January 11, 2017.

President Urban reported on Board Policy 2021 (2) regarding the use of alcohol on campus. He stated that alcohol was served once on campus at the Dinner Theater Gala held on June 17, 2016.

Trustee Richard Wilson asked Vice President Ward to present the December Financial Report. Vice President Ward stated that the biggest variance in the financials were three payrolls last year compared to only two this year in January. He also talked about auxiliaries and stated specifically with the Bookstore that we are so small that large companies are not interested in outsourcing with our Bookstore because we do not have the volume. In regard to the Ice Arena, he stated that there will be two state tournaments held there this year, which will complement the financials. Vice President Ward stated that the financials were favorably reviewed by the Board Administrative Committee at their meeting held on January 11, 2017.

MOTION: A motion was made by Mr. Richard Wilson and seconded by Mr. Mike Ennis to approve the General Fund Expenditures of \$1,518,550 and Auxiliary Fund Expenditures of \$88,694. Motion carried.

Chairman Bruce Smith stated that Pursuant to Board Policy 1016 – *Board Committees*, the committee assignments for the next two years are as follows:

Executive Committee

Bruce Smith – Chair of the Committee, James Jensen, and Mike Ennis

Administrative Committee

James Jensen – Chair of the Committee, Sherry Wyman, and James Barker

Policy and Personnel Committee

Mike Ennis – Chair of the Committee, Tony Fabaz and, Richard Wilson

Public Comments

Quarterly Investment Report

Report on Board Policy 2021 (2)

December Financial Report

Committee Chairs and Committee Assignments

Each Committee can work together to find out the best date and time to meet.

MOTION: A motion was made by Mr. Mike Ennis and seconded by Dr. Anthony Fabaz to approve the Committee Chairs and the Committee assignments pursuant to Board Policy 1016. Motion carried.

Mr. James Barker welcomed Sherry Wyman to the Board of Trustees. He also thanked Bruce Smith for accepting the position of Chairman of the Board.

**Board
Member
Comments**

Dr. Anthony “Tony” Fabaz echoed Mr. Barker’s comments.

Mr. Richard Wilson acknowledged that it was Martin Luther King Day. He also thanked the speakers and welcomed Sherry Wyman as a new member of the Board of Trustees.

Mr. Mike Ennis echoed the comments of the other Trustees. He thanked Mr. James Jensen for serving as our past Chairman of the Board and welcomed Sherry Wyman as a new member of the Board of Trustees.

Mrs. Sherry Wyman thanked everyone for the warm welcome. She stated that she appreciates the institution and all four of her children attended here.

Mr. James Jensen welcomed Sherry Wyman to the Board. He stated that serving as Chairman of the Board for the past 7 ½ years was very rewarding.

Mr. Bruce Smith echoed the comments of the other Trustees. He also thanked the Trustees for the time and dedication to the Board. He also thanked Mike Ennis and the Board Policy and Personnel Committee for presenting the slate of officers. He stated that he has big shoes to fill following our last two Chairman of the Board, Mr. Mike Ennis and Mr. James Jensen, and he will lead by their example. He is honored to fulfill the position and knows that he is working with an outstanding staff and faculty.

There being no further business before the Board, the meeting was adjourned by motion at 5:05 p.m.

MOTION: A motion was made by Mr. James Jensen and seconded by Mr. Richard Wilson to adjourn the meeting at 5:05 p.m. Motion carried.

Adjournment

Respectfully submitted,
Dr. Anthony Fabaz, Secretary

Recorded by: Lisa M. Stankowski
Approved: _____